

# Paton-Churdan Community School SUPPORT STAFF APPLICATION FORM

**POSITION FOR WHICH APPLICATION IS MADE:** \_\_\_\_\_

**A. PERSONAL INFORMATION** (please respond to each item)

(Last Name)	(First Name)	(Middle Initial)
Home Address		
City, State, Zip		
Work Address		
City, State, Zip		
(Home Phone)	(Work Phone)	(Cell Phone)
(Email Address)	(Date Application Submitted)	

**B. CURRENT POSITION** (please respond to each item)

(Present Title)	(Current Position Held )
Employer	
Employer Address	
City, State, Zip	
(Date Started)	(Date Left)
(Present Salary)	(Salary on Leaving)
(Name/Title of Supervisor)	(Reason for Leaving)

**C. EDUCATIONAL BACKGROUND**

Please list the high schools, colleges or universities you have attended and the degrees received. List them in order, beginning with the most recent.

Name/Location of School	Year (s)	Degree	Diploma/Degree
High School-			
College-			
College-			
Other Training-			

**D. WORK HISTORY**—Please list three individuals who are very familiar with your work and who may be contacted.

Name of Individual	
Title	
Business Phone	
Dates Employed	
Reason for Leaving	

Name of Individual	
Title	
Business Phone	
Dates Employed	
Reason for Leaving	

Name of Individual	
Title	
Business Phone	
Dates Employed	
Reason for Leaving	

**E. BACKGROUND INFORMATION**—If you answer “yes” to any of the following questions, please attach a written response describing, in detail, an explanation of the circumstances involved:

1. Have you ever been convicted of a violation of law other than a minor traffic violation? (The term “conviction” includes any conviction, a guilty plea, a plea of no contest, a suspended sentence, a deferred sentence, a deferred judgment, or a finding of guilt by a jury or judge.)  
 yes       no
  
2. Have you ever been terminated or discharged, or resigned at the request of your employer from any job related to this position?  
 yes       no
  
3. In connection with your work responsibilities, have you ever been the subject of a complaint or been disciplined by a court of any state?  
 yes       no
  
4. Are you currently under investigation, by any regulatory body, for any alleged misconduct or other alleged grounds for discipline?  
 yes       no
  
5. Has there been any incident that could negatively affect your ability to work in this district?  
 yes       no

**F. CURRENT EMPLOYMENT STATUS**

1. Are you authorized to work in the U.S. on an unrestricted basis?  
 yes       no



Business Manager  
Paton-Churdan School  
606 Adrian Street  
Churdan, Iowa 50050  
Telephone 515-389-3111

The Paton-Churdan Community School District is an EEO/AA employer and provides equal employment opportunities to all persons. It is the policy of the Paton-Churdan Community School District not to discriminate on the basis of race, creed, color, sex, sexual orientation, gender identity, disability, religion, age, political affiliation, socioeconomic status, or marital status in its programs, activities, or employment practices as required by the Iowa Code sections 216.9 and 256.10(2), Titles VI and VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000d and 2000e), the Equal Pay Act of 1973 (29 U.S.C. § 206, et seq.), Title IX (Educational Amendments, 20 U.S.C. §§ 1681 – 1688) Section 504 (Rehabilitation Act of 1973, 29 U.S.C. § 794), and the Americans with Disabilities Act (42 U.S.C. § 12101, et seq.). If you have questions or grievances related to compliance with this policy by the Paton-Churdan Community School District, please contact the Superintendent at Paton-Churdan CSD, 606 Adrian Street, Churdan, Iowa 50050, telephone 515-389-3111, or the Director of the Office for Civil Rights, U.S. Department of Education, 500 W. Madison Street, Suite 1475, Chicago, IL 60661.